

To
The Director & Vice-Chancellor,
ICAR-CIFE, Mumbai



Date: 17/12/2025

(Through Proper Channel)

Sub: Request for a Contingent Advance of Rs. 1,85,521/- (Rupees one lakh eighty five thousand five hundred twenty one only) to conduct the STP on "Meethe Pani me Machhli Palan" for 30 fish farmers and 1 Guide from Jamui District, Bihar during 15-21 January, 2026- Reg.

Sir,

With reference to the above, I request to sanction a contingent advance of Rs. 1,85,521/- (Rupees one lakh eighty five thousand five hundred twenty one only) for various expenditure heads mentioned below (except course fee, lodging charges and cost of pH & ammonia kits) for conducting the STP on "Meethe Pani me Machhli Palan" for the fish farmers from Jamui District, Bihar during 15-21 January, 2026. The approved budgetary heads are given below.

Approved budget by Govt. of Bihar

Sl. No.	Heads of Expenditure	Expenditure per batch of 30 farmers (Rs.)
1.	Course fee @ Rs. 4720/-/head (including 18% GST)	141600.00
2.	Training manual & kits for 30 participants and 01 guide @ Rs. 1000/-	31000.00
3.	Boarding and lodging charges @Rs.325/- for 30 participants and 01 guide for 07 days	70525.00
4.	Vehicle hire charges for field trips	56000.00
5.	Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00
6.	Cost of Ammonia kit for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00
7.	Training inputs (chemicals, fish, feed ingredients, logistics items etc.)	30196.00
8.	Miscellaneous (Banner, printing of certificate & ID card, inaugural & valedictory programme, charge of field demonstration etc.)	19500.00
	TOTAL	3,90,485.00

Revenue amount: The amount for course fee, lodging charges and cost of pH & ammonia kits as mentioned below are excluded in the advance.

Heads of Expenditure	Expenditure (Rs.)	Remarks
Course fee @ Rs. 4000/- + GST (Rs. 720/- @18%) for 30 nos. farmers	141600.00	
Lodging charges @Rs.100/- for 30 participants and 01 guide	21700.00	
Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 630/- (including 5% GST)	19530.00	GST can be deposited @ 5% instead of 12% due to new GST regime.
Cost of Ammonia kit for 30 participants and 01 guide @ Rs. 630/- (including 5% GST)	19530.00	
TOTAL	2,02,360.00	

Advance Amount:

Heads of Expenditure	Expenditure per batch of 30 farmers & 1 guide (Rs.)
Training manual & kits for 30 participants and 01 guide @ Rs. 1000/-	31000.00
Fooding charges @ Rs.225/- for 30 participants and 01 guide for 07 days	48,825.00
Vehicle hiring charges for field trips	56,000.00
Training inputs (chemicals, fish, feed ingredients, logistics items etc.)	30196.00
Miscellaneous (Banner, printing of certificate, inaugural & valedictory programme etc.)	19500.00
TOTAL	185521.00

L. Priya
(Leesa Priyadarsani)
Scientist

Training Coordinator, Jamui District

2/c Shree H. G. Choudhary
18/12/25

Proforma for Submission of Proposal on Training Programme

1. Title of the training programme: **Meethe Pani me Machhli Palan**
2. Institute where the training programme will be conducted: **ICAR-CIFE, Kolkata Centre**
3. Objectives (attach a separate sheet if required):
To impart training on Meethe Pani me Machhli Palan.
4. Time Schedule (attach a copy of programme schedule): Dates: **15-21 January, 2026**
5. Name and address of sponsoring/collaborating agency:
The District Fisheries Officer cum Chief Executive Officer, Jamui, Directorate of Fisheries, Department of Animal Husbandry and Fisheries Resource, Govt. of Bihar
6. Status of sponsoring/collaborating agency:
Indian: Central Government/Government Undertaking/State Government/Private organisation/
NGO/other (specify): **State Government**
Foreign: U.N agency/CGIAR Institute/Private Organisation/other International Agency
(specify): _____
7. Additional information on foreign sponsoring/collaborating agency (attach a separate sheet if required): **NA**
 - a) Genesis of the proposal:
 - b) Details of past collaborations, if any, by the collaborator/sponsor with the applicant Institute/other ICAR institutes/other Indian institution(s), whatever is known:
 - c) Justification/need for foreign sponsorship/collaboration and likely benefits (scientific, economic, societal, strategic etc.) for the Institute/ICAR/India:
 - d) Foreign support/collaboration (details): Financial support/Equipment support/Technical support/any other:
8. Programme Director for training (attach a brief CV indicating credentials in the content area(s) and/or training capabilities, in case programme is sponsored by foreign agency)
Name & Designation: **Dr. Tapas Kumar Ghoshal, Principal Scientist & Head**
Address for correspondence: **ICAR-CIFE, Kolkata Centre**
Telephone/Email: **9434567129/ tkghoshal@cife.edu.in**
9. Programme coordinator for training programme (attach a brief CV indicating credentials in the content area(s) and/or training capabilities, in case programme is sponsored by foreign agency)
Name & Designation: **Dr. Leesa Priyadarsani, Scientist**
Address for correspondence: **ICAR-CIFE, Kolkata Centre**
Telephone/Email: **leesa@cife.edu.in**
10. Resource persons for the training programme with their qualifications and justifications (attach list). **NA**
11. Whether the required facilities and equipments for conducting the training programme are available with the Institution. **Yes**
12. Any additional equipments/infrastructural facilities, if any, required for implementation of the training programme. Give their approximate cost and justification for inclusion in the costs.: **NA**
13. Number of participants: **30 nos.**
14. Nationality of participants: Indian/Foreign (Please give nos./details): **Indian**

15. In case of foreign participants, has the required approval of MEA been taken (enclose the detailed application forms of the participants as given in Annexure TR-3): NA
16. Proposed budget for the training programme giving break-up for different operational heads as given below:

Operational Head	Approximate expenditure
Travel cost (if provision has to be kept)	
a. Travel for trainees and resource persons	-
b. DA/per diem for trainees and resource persons	-
c. Travel costs for educational tours, study visits, etc., where applicable.	56000.00
Boarding and lodging	-
a. For trainees : (Rs. 325 x 31 x 7 days) 30 farmers & 01 guide	70525.00
b. For outstation resource persons	-
Training material (including resource material, stationery, etc.) to be provided to trainees	31000.00
Consumables/chemicals/glasswares/raw materials/components	30196.00
Cost of pH kit (soil & water) for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00 Rs. 18600 + Rs. 2232 (GST)
Cost of ammonia kit for 30 participants and 01 guide @ Rs. 672/- (including 12% GST)	20832.00 Rs. 18600 + Rs. 2232 (GST)
Resource person fee / Honorarium	-
a. Resource persons	-
b. Programme Director and Programme Coordinator (s)	-
c. Other Staff	-
External payment envisaged (cost of outsourcing for transport and other services)	-
Contingencies	-
Institutional Charges (Cost of physical inputs/services/utilities provided by the institute) Course fee @ Rs. 4720/-/head (including 18% GST) for 30 farmers	141600.00 Rs. 120000 + Rs. 21600 (GST)
Miscellaneous (Banner, printing of certificate & ID card, inaugural & valedictory programme, charge of field demonstration etc.)	19500.00
Service tax/any other tax	-
Total	3,90,485/-

17. Whether a written Agreement has been entered into with the sponsoring agency incorporating the essential elements as indicated in Chapter I para 1.3.3.

Forwarded

[Signature]
18/12/25

[Signature]

(Signature)

Programme Coordinator/Director

(To be forwarded by Head of Division, in institutes where applicable)

18. Recommendation of PME cell:

Certified that the proposal is in conformity with the ICAR rules and guidelines. Any other comment:

Date:

(Signature)/l/c, PME cell

Comprehensive Financial Management System

Govt. Of Bihar

Bill Payee Payment Status report

Report Generated : Employee Govt. Of Bihar
 Bill Office : DFO CUM CEO JAMUI
 Bill Office Id : 810494
 Bill Ref No : 2025121141502269
 Sanction No : 25121112270008427
 Advice Id :

Treasury Name : VIKASH BHAWAN
 Treasury Code : PBB
 Token No : PBB202512000076100 Date : 11-Dec-2025
 T.V No : PPBB2025128448000001003 Date : 12-Dec-2025

Bill Description : Deposit Account Bill
 Claim Type : Payment to Payee

Head of Account 00-8448-00-120-0082-00-02

Total Payee	Bill Total Gross Amount (Rs.)	Bill Total Net Payment Amount (Rs.)	Bill Total Success Amount (Rs.)	Bill Total Failed Amount (Rs.)
1	390485	390485	390485	0

Sl . no	Payee Name & ID	Account Holder Name	Account No & IFSC	Net Payment	UTR No	End to End ID	Scroll (DN/ RN) No.	Scroll Date	Payment Status	Reason for Failure
1	ICAR UNIT CIFE(24697BC)	ICAR UNIT CIFE	10132355212 & SBIN0003117	390485	/XUTR/RBIS H002077039 76	PBB2512SBIN2512114 66200003334555212	DNV601030 0151160101 8202512127 742001	12-Dec-2025	Payment Successful	